



North Hampton Heritage Commission

Meeting

April 28, 2011

Location: Heritage Commission Conference Room

Commissioners Present:

Jenifer Landman, Chair

Carolyn Brooks, Treasurer

Penny Holbert, Secretary

Paul Cuetara

Donna Etela

Commissioners Absent:

Jane Currivan, Vice-Chair

Jane Palmer, Commissioner

The meeting was called to order by Jenifer Landman, Chairperson, at 9:28 a.m.

A. Welcoming New Commissioner & Discussion of Commissioner Terms

The Planning Board's recommendation to the Select Board was approved for Donna Etela to become a Heritage Commissioner, filling the vacant alternate position.

Alternates serve one year terms; other Commissioners serve three year terms.

- Jenifer Landman's term will be up for renewal this year, which is a three year term.
- Penny Holbert, Commissioner, has 1 year remaining (2012) on her term.
- Jane Palmer, Commissioner, has 2 years remaining on her term (2013).
- Paul Cuetara, Commissioner, has 1 year remaining, expiring 2012.
- Carolyn Brooks, Commissioner, expired this year (2011) a 3-year term.
- Donna Etela, Alternate, is serving the remainder of Ben King's term, and will expire in 2011.
- Jane Currivan, Alternate, is serving her 1 year term, expiring 2011.

The procedure is to post the openings, which was done on the Town website. Then the Heritage Commissioners vote on the applicants during the scheduled Heritage meeting in June. Then the Heritage Commission nominates prospective Commissioners and Alternate Commissioners to the Planning Board, which will vote and forward those of whom they approve to the Select Board for final approval of the Commissioners and Alternate Commissioners.

Some suggestions were made for possible Commissioners: Cynthia Jenkins, Anna Pike, Tibby Field, Cynthia Swank, and any current members of the Historical Society.

B. Record Retention

Jan Facella will be contacted to determine if the Time Line can be retained on the Town computer as a Word document (which can be updated). [It exists as a .pdf on the website, but cannot be modified.] In the event this cannot be accomplished, Penny will obtain an auxiliary drive and download the Word files for future use by the Heritage Commission.

C. Treasurer's Report

Not given.

D. Projects for Printed Brochures

Should brochures be printed, New England Printing was noted as having good prices and reliable service in the past.

- Old Farms – Jane Palmer prepared a map years ago and was taking the lead on this project prior to her illness.
- Old Homes – Jane Currivan was spearheading this project, but little progress can be made due to her obligations to her work, which have dominated her time.
- Cemetery Tour – the information folder and Vital Records book were provided to the group for future use.
- Historical Burial Grounds (a two book set) was discussed
- The possibility of using the Time Line for a lecture or several brochures was also proposed

E. Moving Town Hall

There is a possibility that the Town plans might propose the moving of Town Hall. The old jail would be lost. Mr. Cuetara stated that the current location is of historical significance. This area was the core of Town activity until the railroad stopped. It maintains a sense of “town Center”, which is unique. It was discussed that a letter be drafted from the Heritage Commission to the Select Board, Conservation Commission, Planning Board, and Historical Society, quoting the mission of the Heritage Commission and its interest in keeping Town Hall at its present site. The motion was made by Paul Cuetara, seconded by Donna Etela, and passed unanimously. Designation of Commissioners to be responsible for review the Town plans and drafting the letter will be considered at a future Heritage Commission meeting.

F. David Page Homestead

Driftwood properties, LLC, wishes to designate the road as “Driftwood Lane”. Because of the 911 Emergency Law, Fire Chief Dennis Cote is in charge of road names, with the intent of eliminating duplication of street names, which could lead to confusion for emergency response purposes.

This area is of historical significance, previously referred to as “Page Town”. Page burial grounds are across the road. The following discussion considered composing a letter directed to the Planning Board, to the Fire Chief, and to pursue other official steps regarding the name of the road.

G. Request for Project Review by the NH Division of Historical Resources

A copy of a form for accessibility upgrades to the Post Office Facility in North Hampton was sent to the Heritage Commission. Because the Post Office is not a historical site, the Commissioners agreed that this letter was not within to the Commission's purview. No action was taken.

H. Meeting Adjourned

There being no other business before the Commission, a motion to adjourn at 10:30 was made by Penny Holbert, seconded by Carolyn Brooks, and was passed unanimously.

Respectfully submitted,

Penny Holbert
Secretary

Note: These minutes reflect a correction and were approved by the Heritage Commissioners July 21, 2011